

# Harlow Hill Allotment Association

## Request to erect Garden Shed or Garden Greenhouse on your plot

Before erecting a garden shed or greenhouse, you **must complete this form**, send it to **the committee member responsible for your area of the allotments** together with details of your shed/greenhouse, and **await the return of the completed permission slip**.

**(To Committee Member: Please send approved shed/greenhouse applications to the secretary for storage.)**

### The Garden Shed or Greenhouse:

- must not have a footprint greater than 6 feet x 4 feet (for sheds) 6 feet by 8 feet ( for greenhouses), must be on a sound base and **must be adequately secured against strong winds. Greenhouses must be in a sheltered position to avoid damage during strong winds.**
- at its tallest point the shed should be no taller than a conventional shed's apex of 6 feet 9 inches.
- use of permanent materials such as concrete is not allowed.
- must be erected only within your own plot and must not unduly deprive neighbouring plots of sunlight or cause obstruction or inconvenience to other plot holders or access paths.
- must be erected at least 1m from the site boundary.
- must be maintained in good condition.

You must not buy or sell any allotment produce from it, nor carry out any trade or business from it.

When you vacate your plot, you must empty the shed/greenhouse and either remove it, or leave it in good condition.

Unfortunately, because of the weather conditions on the site polytunnels are not allowed.

**Please attach details of the shed/greenhouse that you want to erect to this form, giving:**

- dimensions (length, width and height)
- approximate position on the plot (Give a rough diagram)

Date: .....

Name: .....

Plot number: .....

Address:

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Permission to erect the garden shed/greenhouse\* on plot .....has / has not\* been granted (\* delete as appropriate)

Signed: ..... (Committee member)

Date: .....

